

# REGISTRATION FORM PRE-SESSIONAL 'A' LEVEL PREPARATION

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Email [info@otc.ac.uk](mailto:info@otc.ac.uk) [www.otc.ac.uk](http://www.otc.ac.uk)

## STUDENT DETAILS

Full Name \_\_\_\_\_

Gender  Male  Female \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_

Passport No. \_\_\_\_\_

Home address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Phone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email \_\_\_\_\_

## PARENT(S) / GUARDIAN DETAILS

Full Name \_\_\_\_\_

Address during the course \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email \_\_\_\_\_

## AGENT

Company \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_

Email \_\_\_\_\_

## SCHOOL DETAILS

School \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Head of Year \_\_\_\_\_ Grade/Year \_\_\_\_\_

Do you have any health issues that we should be aware of?

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*(Please ensure you bring any required medication with you)*

How did you hear about the course?

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## CONDITIONS OF ACCEPTANCE

1. Full course fees must be paid before the start of the course.
2. The college reserves the right to dismiss any student whose conduct is unsatisfactory, at the discretion of the Principal, whose decision will be final.
3. The college shall not be liable for any loss or damage to the personal property of those attending the course unless caused by the negligence of the college, its employees or agents.
4. Fees are not refundable. The college operates a fees insurance scheme to protect against loss of tuition through illness or unforeseen circumstances. Please ask for details.

## DECLARATION

I hereby apply for admission to the course. I undertake to abide by the Conditions of Acceptance as set out above.

Signature of Applicant

Date

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Signature of Sponsor

Date

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Confirmation of your place on the course will normally be sent to you via email.

## COURSE FEES

The course fee is £550 per week to include tuition and accommodation with a host family, with breakfast and evening meal.

### CHEQUES

Cheques should be made payable to **Oxford Educational Trust**.

### CREDIT TRANSFER

If paying through your bank, please ensure that your bank denotes your name clearly on the transfer form. It would also be helpful to us if you could fax or **email** a copy of the form to us immediately the transfer has been made. This will also speed up the acceptance process.

Payment should be transferred to the following bank account:

HSBC, 16 KING ST, COVENT GARDEN, LONDON, WC2E 8JF

SORT CODE: 40-04-09 SWIFT BIC: MIDLGB22

OXFORD EDUCATIONAL TRUST ACCOUNT No. 41824805

IBAN: GB85MIDL40040941824805

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